NORTH CENTRAL REGIONAL TRANSIT DISTRICT
BOARD MEETING SUMMARY

May 2, 2014
9:00 AM - 1:00 PM
Jim West Regional Transit Center
Board Room

Below is a summary of the actions taken by the North Central Regional Transit District's Board of Directors on the above date. This is not an official transcript of the meeting.

CALL TO ORDER:

A regularly scheduled meeting of the North Central Regional Transit District's Board of Directors was called to order on the above date at 9:16 a.m.

ROLL CALL:

Ms. Lucero called the roll and it indicated the presence of a quorum as follows:

Members Present:	**Elected Members**	**Alternate Designees**
Los Alamos County		*Philo Shelton*
Rio Arriba County		*County Manager Tomas Campos*
Taos County	*Commissioner Daniel Barrone*	
Santa Fé County	*Commissioner Miguel Chavez*	
Nambé Pueblo	*Absent*	
Pojoaque Pueblo	*Tim Vigil*	
Ohkay Owingeh	*Christy Mermejo*	
San Ildefonso Pueblo	*Lillian Garcia*	
Santa Clara Pueblo		*Mary Lou Valerio*
Tesuque Pueblo		*Sandra Maes*

City of Santa Fé		*Jon Bulthuis*
City of Española	*Mayor Pro Tem Dennis Tim Salazar*	
Town of Edgewood	*Councilor Chuck Ring*	
Rio Metro (ex officio)	*Absent*	

Staff Members Present

Mr. Anthony J. Mortillaro, Executive Director
Ms. Glenda Aragon, Finance Director
Mr. Pat Lopez, Finance Analyst
Ms. Dalene Lucero, Executive Assistant
Ms. Stacey McGuire, Project and Grants Specialist
Mr. Jim Nagle, Public Information Officer
Mr. Michael Kelly, Transit and Facilities Operations Director
Mr. Gus Martinez, Fleet and Facilities Maintenance Manager

Others Present

Mr. Peter Dwyer, Legal Counsel
Mr. Carl Boaz, Stenographer

APPROVAL OF AGENDA:

Councilor Ring made a motion to approve the agenda as presented. Commissioner Chavez seconded the motion and it passed by unanimous voice vote (11-0).

APPROVAL OF MINUTES – April 4, 2014

Mr. Bulthuis made a motion to approve the minutes from April 4, 2014 as presented. Mayor Pro Tem Salazar seconded the motion and it passed by unanimous voice vote (11-0).

PUBLIC COMMENTS:

There were none.

PRESENTATION ITEMS:

A. Public Hearing and Presentation of the Draft Fiscal Year (FY) 2015 Budget

Mr. Mortillaro gave a brief overview of this item stating that the Finance Subcommittee met on April 25, 2014 and unanimously recommended approval of the FY 2015 draft budget as presented. It was proposed that the Board discuss the draft budget and provide direction to staff regarding the adoption of a preliminary budget.

[Mr. Campos entered the meeting.]

Mr. Mortillaro proceeded to go over the mission and goals of the North Central Regional Transit District as well as the Professional Standards and Values. He mentioned that these standards and values were developed through the Customer Service Initiative Focus that was provided to the District over the last couple of months. He then asked Mr. Pat Lopez to go over the revenue portion of the budget.

Mr. Lopez provided a detailed review of the revenue projections for FY 2015.

Mr. Mortillaro then went over the expenditure portion of the budget and staffing additions and benefit cost increases. He also addressed the long range financial plan.

Department heads then proceeded to go over their departmental budgets in further detail.

Staff responded to questions from the Board regarding various line items in the proposed budget.

Further discussion went on regarding this item.

ACTION ITEMS FOR APPROVAL/ DISCUSSION:

B. Discussion and Consideration of Adoption of Resolution 2014-08 Adopting a Preliminary Fiscal Year (FY) 2015 Budget

[Councilor Ring exited the room.]

It was recommended that the Board move to approve Resolution 2014-08 adopting the Preliminary Fiscal Year 2015 Budget.

Mr. Vigil made a motion to adopt Resolution 2014-08 as presented. Mr. Campos seconded the motion and it passed by unanimous voice vote (11-0).
[Councilor Ring reentered the room.]

C. Discussion and Review of Quarterly Investment Report

Ms. Aragon went over the Quarterly Investment Report as presented.

[This item was for discussion only.]

DISCUSSION ITEMS:

D. Discussion and Review of Ski Santa Fe Service Update

Mr. Mortillaro noted that he did meet with the Current and Former Governor of Tesuque and staff and Nambe Pueblos staff regarding service to Ski Santa Fe. He also mentioned that he gained insight and valuable information during that meeting. Mr. Mortillaro continued stated that the Pueblos would like to meet with Board member stakeholders and that the next report on this item would not be

until the July Board meeting after another meeting was held with the stakeholders regarding this service.

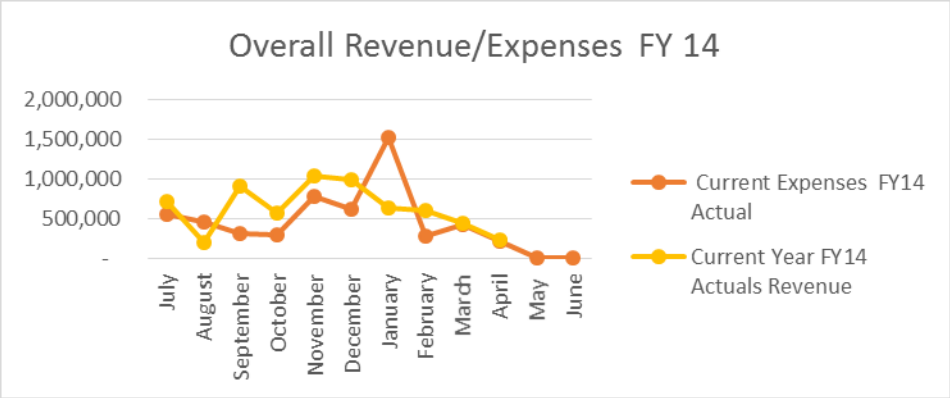
Commissioner Chavez asked if only members of the NCRTD Board would be at this meeting.

Mr. Mortillaro said that it was very likely.

Further discussion went on regarding this item.

[This item was for discussion only.]

E. <u>Financial Report for April 2014</u>:



F. <u>Finance Subcommittee Report</u>:

There was no report. However, Mr. Mortillaro noted that the items on the Board agenda were also discussed at the Finance Subcommittee meeting on April 25, 2014. He also noted that the minutes from January 24, 2014 were approved and would be provided at the next Board meeting.

G. <u>Tribal Subcommittee Report:</u>

There was no report.

H. <u>Executive Report for April 2014 and Comments from the Executive Director</u>:

1) **Executive Report**
2) **Performance Measures for March 2014**
3) **Ridership Report for March 2014**

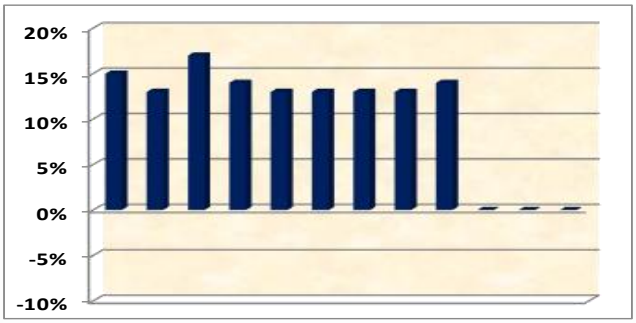
NCRTD Monthly Ridership Summary

March 1, 2014 through March 31, 2014

Calendar Operating Days

	This Year
Jul-13	21
Aug-13	22
Sep-13	20
Oct-13	22
Nov-13	18
Dec-13	21
Jan-14	21
Feb-14	20
Mar-14	21
Apr-14	
May-14	
Jun-14	

Total Ridership YTD % Change



	Monthly System Totals				Year to Date Totals			
	This Year	Last Year	Difference	% Change	This Year	Last Year	Difference	% Change
NCRTD Operated	18,719	16,315	2,404	**13%**	155,738	142,624	13,114	**8%**
NCRTD Funded	25,908	19,820	6,088	**23%**	237,906	195,433	42,473	**18%**
All Systems Funded Total	44,627	36,135	8,492	**19%**	393,644	338,057	55,587	**14%**

MATTERS FROM THE BOARD

Mr. Shelton passed out the air schedule for Los Alamos Airport. He gave a brief overview on this service.

MISCELLANEOUS

Ms. McGuire thanked Board members on behalf of the Employee Recognition Program for participating in the Frito Pie Fundraiser.

Mr. Campos stated that the Jicarilla Apache Nation has approached Rio Arriba County for interest in service to their area.

Mr. Mortillaro asked if Mr. Campos could provide him with the contact information for the Jicarilla Apache Nation so that he may discuss this with them.

Mr. Campos agreed.

ADJOURN

The meeting was adjourned at 11:07 a.m.

NEXT BOARD MEETING: June 6, 2014 at 9:00 a.m.